

SELLER INFORMATION FORM

Date: _____

Dear Customer:

In order for us to process your order as quickly as possible and to comply with the **USA PATRIOT ACT**, we must obtain the following information. Please complete this form and fax it back as soon as possible to:

TO: Ghrist Law and Title Firm Tel: 817-415-2800 Fax: 817-760-7900 Email: Closing@Ghrist.Law

Please complete for each Seller:

Name 1: _____
(First) (Middle) (Last) (Social Security Number)

Name 2: _____
(First) (Middle) (Last) (Social Security Number)

Relationship between above parties: _____

Are you **married**? ____ YES ____ NO. Your spouse's full name is: _____

Are you in a relationship that may constitute a **common law marriage** (Please consult your attorney)? ____ YES ____ NO

Were you **married** at the time you acquired the property? ____ YES ____ NO.

The full name of your spouse at the time you acquired the property: _____

Your significant other's full name is: _____

Seller(s)'s Mailing Address: _____

Seller(s)'s Phone Number: _____

Property Address: _____

Email Address: _____

Are any of the parties subject to a **pending divorce** or is the title to the property held in an **Estate**? ____ YES ____ NO

If there is an existing survey, please forward it to Ghrist Law and Title Firm at your earliest convenience.

Have there been **any structural changes** to your property that are not reflected on the existing survey?
(Examples: pool, fence, patio, shed, etc.) ____ YES ____ NO If yes, what type of change?

Is there a mandatory Home Owners Association that applies to the property being sold? ____ YES ____ NO
Please provide the contact name and phone number for the Home Owners Association and/or management company.

Complete the following information for any loans that will be paid off at closing:

(Name of Lender) (Loan Number) (Lender Phone Number)

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To: **Above Named Lender(s):**

Please provide a written payoff statement to Ghrist Law and Title Firm at Closing@Ghrist.Law or 817-760-7900 (FAX).

(Seller's Signature)

(Seller's Signature)